



# A.B.A.T.E. OF PENNSYLVANIA

P.O. BOX 15226 • HARRISBURG, PA 17105-5226

## Chapter Secretary Report **SAMPLE**

Send report to: [bwr9901@yahoo.com](mailto:bwr9901@yahoo.com)

Chapter # 00  
 District # 10  
 Chapter Name: Country Mountain  
 Meeting Date: January 1, 2007

Meeting called to order at: 8:15 PM (time)  
 Meeting called to order by: VP Ed (name and title)

Officers Present	Y / N	Y / N
President	Y	Secretary Y
VP	Y	Treasurer Y
LC	Y	PR Y
Products	Y	Sgt. At arms Y
Road Captain	Y	Membership Y

**Secretary's Report** Minutes: Waived  
 Motion to accept minutes: Tom  
 Seconded by: Jerry

Other Notes:

**Treasurer's Report**  
 Opening Bal. \$ 5.00  
 Deposits \$ 10.00  
 Checks Written \$ 1.00  
 Ending Bal. \$ 14.00

Other Notes:

**LC Report**

1. Update on HB 1552 – Motorcycle Head Lamp Requirement
2. Update on NHTSA
3. Update of EPA

**Membership Report**

1. We had 3 new members join since last meeting.
2. The new state membership drive will begin Jan 2008.
- 3.

**Other Report**

1. Road Captain warned about pothole on Route 47. He sent in pothole postcard report.
- 2.
- 3.

Old Business

1. Our Christmas Party was a success!
- 2.
- 3.

New Business

1. Issue: Billboard in Country Mountain County  
Motion made by: Mutt  
Seconded by: Jeff
2. Issue: Change meeting location to Motorcycle Heaven Tavern  
Motion carried. Meeting location will be changed for next month.  
Motion made by: Mama  
Seconded by: Pappa
3. Issue:  
Motion made by: \_\_\_\_\_ (name)  
Seconded by: \_\_\_\_\_ (name)

Calendar of Events

1. L&L Seminar is Jan 24-25
2. Rights Rally is still in May
3. Hazen is third weekend in June

Other Meeting Notes:

Next Month's Meeting will be held on: February 2, 2007  
Motion made to adjourn at: 9:15 PM  
By: Laurel  
Seconded: Hardy